

Source of Obligation	Standard 2.2 of the National Code requires the College to implement a documented policy and process for assessing whether an international student's English language proficiency, educational qualifications or work experience is sufficient to enable them to enter the course.
Christway College's Policy	<p>It is the College's policy to assess an international student's English language proficiency and educational qualifications during the recruitment process and prior to their enrolment at the College.</p> <p><i>International students need to have a reasonable command of English appropriate to their level of general education. A student's English skills must be sufficient in order to cope in a class situation at the appropriate year level. Where the student's English is deficient, the College may require the student to complete an ESL course before commencing studies at the College or concurrent with their studies here. In such cases it will be the responsibility of the student or parents to find an appropriate program. The College does not provide any formal ESL courses.</i></p>
Assessing English Language Proficiency	<ul style="list-style-type: none"> • <i>Students applying for entry are required to have English language proficiency appropriate to the level of entry sought.</i> • <i>As guidance, an IELTS score of 5.0 with no individual band below 4.5 or successful completion of an ELICOS course would be appropriate for entry into Year 10.</i> • <i>Evidence of an assessment of an international student's English proficiency must be provided (unless this is clearly not relevant). In most cases, the College requires all international students coming from a country where English is not their first language to sit an English Assessment with the Australian Education Assessment Service (AEAS); and based on the recommendations of AEAS may require some ELICOS study before entry. This English Assessment is to be organised by the student's parent/guardian.</i> • <i>If the student has already been in Australia (or another country where English is the primary language) for a reasonable length of time, this assessment may not be necessary. Whether or not the assessment is required will be determined as part of the pre-enrolment interview process.</i> • <i>Offers of placements at the College for International Students are based on an assessment of the evidence provided by the Executive Principal, in consultation with the International Student Counsellor, and is based on the extent to which the student's qualifications and proficiencies are appropriate for the course.</i>
Assessing Educational Qualifications	<p>The College may assess the educational qualifications of an intending international student by requesting:</p> <ul style="list-style-type: none"> • educational certificates • school reports from the student's home country • student academic reports from the school which the international student attended in their home country and/or the school they attend/ed overseas.

English Language Proficiency and Educational Qualifications Policy

CRICOS Provider Name: Christian Resource Ministries Incorporated | Provider Code: 01894D

Primary Years P – 6 Course Code: 030389C | Secondary Years 7 – 12 Code: 046659K

Record Keeping The College maintains evidence of compliance with this policy by maintaining records of assessments made in relation to international students and records of international students' educational qualifications. Records will be maintained in accordance with our **International Students Records Management and Retention Policy**.
